Editor/Senior Editor

Founded in 1984 and based in Washington, DC, Island Press’ mission is to provide the best ideas and information to those seeking to understand and protect the environment and create solutions to its complex problems. We elevate voices of change, shine a spotlight on crucial issues, and focus attention on sustainable solutions. As the nation’s foremost not-for-profit publisher of environmental books and other materials, we grow the awareness of and present science-based solutions to the critical challenges of our times to the natural world, to the built environment, and to the health and well-being of all.

As a member of the editorial team, you will acquire and edit nonfiction titles in the built environment with a focus on natural systems, climate change, and social justice. You will have the opportunity to work with titles from proposal through publication, to ensure works serve and elevate the mission of Island Press and its publishing program. Using contacts among authors, writers, academics, journalists, and literary agents you will solicit and develop manuscripts through transmittal to production; then working with the production, marketing and sales, and development teams you will inform the publication and promotion of the titles.

Overview

- Monitor the market for professional and trade books on environmental issues, and in particular urban natural systems and social justice issues.
- Commission, acquire, and work with authors to develop and edit manuscripts for publication.
- Present projects for discussion at roundtable and decision-to-publish meetings, as well as offer input for other editorial projects.
- Liaise with production, marketing and sales, and development departments to support the creation of successful book campaigns.
- Contribute to the overall organizational and financial goals of the publishing program.
**Qualifications**

- Understand and value racial equity as an organizational operating principle and commit to continued learning on issues related to race, equity, diversity, and inclusion.
- Background in editorial acquisitions and development sufficient to carry out the essential duties and responsibilities of the position, as in a similar or subordinate role.
- Experience working with experts in a range of fields to develop book ideas for professionals and/or general readers.
- Broad knowledge of, and interest in, environmental, urban, and social justice issues.
- Ability to solicit and maintain contacts among authors, writers, academics, journalists, or literary agents
- Proven conceptual and line-editing abilities
- Ability to manage multiple concurrent projects with a strong attention to detail in a fast-paced environment.
- Ability to effectively communicate across all levels the organization and to work independently and within a team.
- Ability to travel to conferences and events, and the DC headquarters, as needed
- Proficiency with software applications, such as databases, web-based software, video and messaging communications, and Microsoft Office.

**Compensation & Benefits**

- Salary and job title commensurate with experience
- Remote work and flexible scheduling; hoteling available at DC headquarters
- Friday Flextime potential
- Annual leave: vacation, sick, and personal
- Subsidized healthcare insurance
- Dental and vision insurance
- Life, short-term and long-term disability insurance
- Flexible spending accounts for medical and dependent care expenses
- Retirement plan
- Pre-tax commuting benefits and free Capital Bikeshare membership in DC
- Free membership to on-site fitness center at DC headquarters
- Employee discount on Island Press titles
Application

As a leading non-profit book publisher, we believe that including and representing diverse voices in all aspects of our business is fundamental to what we do. Our publishing programs must reflect the broad range of backgrounds, experiences, political views and ideas that shape our society and publish books for all readers.

Island Press provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

To apply, send cover letter and résumé to resumes@islandpress.org with a subject of Editor/Senior Editor, or you can mail your application materials to Attn: HR/Editor, Island Press, 700 12th St NW Ste 700 PMB 95497, Washington, DC 20005. No calls please.