Island Press Board of Directors
STUDENT DIRECTOR APPLICATION

The Nominations and Governance Committee of the Board of Directors of Island Press seeks candidates to fill a Student Director position. As a voting member of the Board, expect to be engaged at Board meetings and in discussions of the strategies, finances, and governance that will help shape the future of Island Press. Student Directors will have the opportunity for professional development through leadership, strategic planning, networking with mentors, and learning about trends and issues facing publishing and environmentally-focused non-profit organizations. This is a volunteer position and expenses incurred to attend meetings will be reimbursed.

The Board is responsible for:
   a) Establishing corporate polices;
   b) Assisting, guiding, and evaluating the progress of the organization and reviewing reports;
   c) Electing Board members and officers and appointing committees;
   d) Assisting in raising funds to support the organization; and
   e) Monitoring and ensuring the organization’s fiscal and legal well-being.

STUDENT DIRECTOR RESPONSIBILITIES
   ▪ Serve a full two-year term.
   ▪ Attend Board and committee meetings as required by by-laws and as necessary. The Board meets four times per year: by teleconference in February and July; and on location in April and November.
   ▪ Serve on committees as assigned, and on task forces and special assignments.
   ▪ Seek out and inform the organization of relevant external information, trends, opportunities and potential challenges in a timely fashion.
   ▪ Follow conflict-of-interest and confidentiality policies.

QUALIFICATIONS

At the time of application, individuals should be at least eighteen (18) years old, a degree-seeking undergraduate or graduate student, and be committed to fulfilling the duties of the position for the length of the two year term. Applicants must be able to
affirm that they are currently enrolled students in good academic and disciplinary standing at the time the application is submitted.

Applicants should understand and share Island Press’s vision, core values, and core competencies, as well as have the knowledge and skills necessary to fulfill the responsibilities of the position. Demonstrated interest in environmental science or issues and non-profit organizations is desirable.

APPLICATION & ELECTION PROCESS

Applications per the instructions below will be accepted until May 31, 2019. The Nominations and Governance Committee will select candidates for personal interviews by mid-June 2019. Interviews will be completed by the end of June 2019. The Committee will nominate a finalist to the Board for election, which requires approval of the entire Board of Directors, at the next scheduled meeting.

The Student Director’s term will begin at the November 2019 Board of Directors’ meeting and conclude at the end of the July 2021 meeting.

APPLICATION INSTRUCTIONS

To apply, submit an application and résumé in electronic format to applications@islandpress.org by May 31, 2019. Please include one letter of recommendation from a faculty member, faculty advisor, or administrator of your college or university.

Applications should be in Word format and contain the following information, including answers to the questions below:

- Name
- Educational Institution and Year of Graduation
- Email Address and Phone Number
- A statement attesting that you are a full-time student in good academic and disciplinary standing

Answers to the following questions should be no more than 200 words:

- What interests you about the Student Director position?
- How has your interest in environmental issues been expressed in your academic work? Have you had any experience working with environmental or other non-profit organizations?
- How do you envision carrying forward your experience as a member of the Board in your educational or professional life?